

REFeree DETAILS

First name(s)	Surname
Mr/Mrs/Miss/Ms/Dr/other	Designation
Company / practice name	Position title
Postal address	
City	Postcode
Telephone	Mobile

APPLICANT DETAILS

Full name of applicant (please print)

RELATIONSHIP WITH APPLICANT

Is the applicant a near relative? (please ✓ as appropriate) Yes No

For how long have you known the applicant?

In what capacity have you known the applicant?

Are there any issues preventing you from commenting objectively on the applicant's character? Yes No

If "Yes", please give details

COMMENT

Please comment on the applicant's impartiality, intellectual honesty and objectivity

Please comment on the applicant's integrity (including honesty, sincerity and respect for confidentiality)

CHARACTER REFERENCE
(TO ACCOMPANY A CPP APPLICATION)



Please comment on the applicant's responsibility and reliability. Do they demonstrate due care?

Please comment on the applicant's attitude, specifically their courteousness and service-orientation

Please comment on the applicant's respect for others

Please comment on the applicant's observance of laws and regulations (as appropriate)

ADDITIONAL INFORMATION

Are there any facts about the applicant's character that you are aware of that NZICA should know about in considering the application? Yes No

If 'Yes', then please give details

DECLARATION

I confirm that the above information is true to the best of my knowledge

Signature _____ Date / /

Referee name (please print)

USE OF REFERENCE

The information and opinion you provide will be used by NZICA to assess the suitability of the applicant for a CPP. In particular we seek to confirm that the applicant is capable of adhering to a high standard of professional practice and integrity.

Any reference you provide may be made available to the applicant on request.

SUBMISSION OF REFERENCE

This form may be given to the applicant to submit with their application or you can send this form directly to NZICA at the address below. Please let the applicant know which option you choose. We are unable to process the application until we receive this reference.

FURTHER INFORMATION

If you have any queries, please contact NZICA:

NZICA Customer Service Centre
New Zealand Institute of Chartered Accountants
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